**DEPOSIT COMMODITY FROM VAULT TO COMRIS ACCOUNT PROCESS**

* **Documents require for deposit**

1. Deposit Letter in letter head & GST Details (Mention in Deposit Letter).
2. Authorised Person Identity Proof.
3. Packing Details (Mention Weight, Qty, Bar Number, Receipt Number of Bars & Refinery Name in excel format)

* **Process for Deposit from vault to Comris account:**

1. Go to comris account 🡪 dashboard 🡪 select deposit 🡪 fill the mandatory details.
2. In case of deposit do not select bar details in receipt option.
3. After all the details to be filled than submit for TM approval.
4. On T+1-day commodity transfer to client comris account.
5. Go to my assigned cases and accept the commodity.