

Date: -

From:

TO,

**KEDIA CAPITAL SERVICES PVT LTD**

Office No 1  
Tulip Flower Valley,  
Khadakpada,  
Kalyan West – 421301

**Sub: - DIS book is lost or misplaced.**

Dear Sir,

My demat account no is \_\_\_\_\_. My **DIS booklet is lost or misplaced** somewhere. Hence you are requested to kindly block this DIS booklet into the system and issue me a new DIS booklet as early as possible. Please find herewith my photo ID proof for necessary compliance.

Thanking you,  
Yours truly,

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**FOR OFFICE USE ONLY :-**

The following DIS is sent as per the client's request.

Book no : - -----to -----

Sr. no : - ----- to -----

DIS Sr.no. Blocked: - ----- to -----  
(If issued earlier)

Issuing authority

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