

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Kedia Capital Services Private Limited  
DP Department  
Register Office: Office No 1 First Floor Tulip Flower Valley  
Khadakpada circle Kalyan west -421301

Dear Sir,

**Sub: Request for Change of Signature**

**Ref: My/ our Beneficiary Owner (BO) Account No.**\_\_\_\_\_.

**Name of the BO:** \_\_\_\_\_.

I / We request you to kindly change existing signature and update new signature of Mr. /Ms.\_\_\_\_\_ affixed here below who is the sole / 1st / 2nd / 3rd holder against my / our above-mentioned BO account held with you.

**Reason for change in Signature:** \_\_\_\_\_

**Existing Signature:**

(Of holder who wishes to change his/her sign)

**New Signature:**

(As per Bank Records & to be attested by bank branch manager & above rank only)

Verified by:

Signature of Bank Manager:

Name of the Manager:

Manager Code:

Bank / branch address Seal

Thanking you,

Sincerely yours,

Signature of Sole / 1<sup>st</sup> holder:

Signature of 2<sup>nd</sup> holder:

Signature of 3<sup>rd</sup> holder: